

**NEWARK VALLEY CENTRAL SCHOOL DISTRICT REORGANIZATION AND REGULAR  
BOARD OF EDUCATION MEETING AGENDA**

July 11, 2023  
5:30 pm

- 1.0 Call to Order
- 2.0 Notation of Attendance
  
- 3.0 Appointment of District Clerk for 2023-2024: Tina A. Engelhard, \$8,500 Stipend
  - 3.1 Oath of Office: District Clerk
  
- 4.0 Election of Board of Education President for 2023-2024
  - 4.1 Oath of Office: President
  
- 5.0 Election of Board of Education Vice President for 2023-2024
  - 5.1 Oath of Office: Vice President
  
- 6.0 Appointment of Officers for
  - 6.1 District Treasurer: Patricia Walsh, No Stipend
  - 6.2 Deputy Treasurer: Michael Krassin, No Stipend
  - 6.3 Tax Collector: Julie Kephart, No Stipend
  - 6.4 Deputy Tax Collector: Kymberlee Zimmer, No Stipend
  
- 7.0 Other Appointments:
  - 7.1 Appoint School Attorney: Ferrara Fiorenza PC, Johnson City, New York
  - 7.2 Appoint Bond Counsel: Squire Patton Boggs, LLP
  - 7.3 Census Enumerator: Scott Wandell, No Stipend
  - 7.4 Attendance Officer: Scott Wandell, No Stipend
  - 7.5 Claims Auditor: Broome-Tioga BOCES Central Business Office
  - 7.6 Extra Classroom Treasurer: Diane Obregon, \$5,250 Stipend
  - 7.7 Substitute District Clerk: Karen Umiker, \$18.00/Hour
  - 7.8 Board of Education Representative to Broome-Tioga School Boards Association Legislative Committee:  
Randal H. Kerr
  - 7.9 Board of Education Representative to Broome-Delaware-Tioga Cooperative Health Insurance Arrangement:  
Randal H. Kerr and Alternate Representative(s): Susan Watson
  - 7.10 Board of Education Representative to Workers' Compensation Self Insurance Alliance: Randal H. Kerr and Alternate  
Representative(s): Susan Watson
  - 7.11 Board of Education Committees for 2023-2024
    - NTH Site Based Team – Sarah Hines
    - Middle School Site Based Team – James Phillips
    - High School Site Based Team – Stuart Wandell
    - Wellness Committee – Stuart Wandell
    - Audit Committee (3 members) – Randal Kerr, Susan Watson, Lisa Jensen
    - Technology Committee – James Phillips
    - Health and Safety Committee – Anthony D. Tavelli
    - Facilities Planning Team – James Phillips, Lisa Jensen, Stuart Wandell
  - 7.12 Records Access Officer: Tina Engelhard, No Stipend
  - 7.13 Safety Officer: Gregory Asfoury, No Stipend
  - 7.14 Compliance Officer: Robert Rodgers, No Stipend
  - 7.15 Fiscal Officer: Ji Z. Katchuk, No Stipend
  - 7.16 Records Management Officer: Tina Engelhard, No Stipend
  - 7.17 Dignity for All Students Coordinators: Robert Rodgers, Elementary School Principal, Gregory Asfoury, Middle  
School Principal, Edward Mertson, High School Principal
  - 7.18 Reappoint District Physician: United Health Services provider health care services, James Skiff, M.D. and Amy Lord,  
FNP

- 8.0 Designations:
  - 8.1 Official Bank Depositories:
    - J. P. Morgan Chase Bank
    - NBT Bank
    - M&T Bank
  - 8.2 Official Newspapers:
    - Binghamton Press & Sun-Bulletin
    - Tioga County Courier
  
- 9.0 Authorizations:
  - 9.1 Payroll Certification: Chief School Officer
  - 9.2 Purchasing Agent: Blake Rowe
  - 9.3 Deputy Purchasing Agent: Tracy Baker
  - 9.4 Budget Transfers: Chief School Officer or Designee
  - 9.5 Inter Fund Transfers: RESOLVED, That the District Treasurer, when approved by the Superintendent of Schools and reported to the Board, be authorized to make temporary advances of available general fund monies to other operating funds. Such advances are necessary as a result of cash flow problems arising from delayed payment of State and Federal Aid. At no time will the temporary advances be greater than the amount of State and Federal Aid receivable.
  - 9.6 Conference Approval: Chief School Officer, within budget allocations.
  - 9.7 Signing Checks: Disbursements from all funds except the Extra Classroom Funds will be made by using the single signature of the District Treasurer or in her absence the Deputy Treasurer.
  
- 10.0 Bonding:
  - 10.1 Blanket Bond: \$100,000.00
  
- 11.0 Other Items:
  - 11.1 RESOLVED, That the Policies heretofore in effect at the end of the 2022-2023 school year are hereby adopted as Policies of the 2023-2024 school year.
  - 11.2 Adoption of prevailing IRS mileage reimbursement rate
  - 11.3 Calendar of Board of Education Meetings:
    - July 11, 2023
    - August 21, 2023
    - September 18, 2023
    - October 10, 2023 (Tuesday)
    - October 23, 2023
    - November 13, 2023
    - November 27, 2023
    - December 11, 2023
    - January 8, 2024
    - January 22, 2024
    - February 12, 2024
    - February 26, 2024
    - March 11, 2024
    - March 25, 2024
    - April 8, 2024
    - April 22, 2024
    - May 13, 2024 (Public Hearing and Regular Meeting)
    - May 21, 2024 (School Budget Vote)
    - May 28, 2024 (Tuesday)
    - June 10, 2024
    - June 24, 2024

Regular Business:

- 12.0 Approval of Minutes of the June 26, 2023 Regular Board of Education Meeting and the June 26, 2023 Executive Session
  
- 13.0 Superintendent's Report: None.
  
- 14.0 New Business:
  - 14.1 Appointment of Committee on Preschool Special Education and list of Preschools, Interim Superintendent's Recommendation 7-23-G1
  - 14.2 Appointment of Committee on Special Education, Interim Superintendent's Recommendation 7-23-G2
  - 14.3 Appointment of Impartial Hearing Officers, Interim Superintendent's Recommendation 7-23-G3
  - 14.4 Approve Lunch Policy Statement, Interim Superintendent's Recommendation 7-23-G4
  - 14.5 Approve Continuing Substitute Teacher & Substitute Teaching Assistant Pay Rates, Interim Superintendent's Recommendation 7-23-G5
  - 14.6 Approve Continuing Substitute Nurse Pay Rates, Interim Superintendent's Recommendation 7-23-G6
  - 14.7 Approve Continuing Substitute Teacher and Substitute Teaching Assistant Pay Rates for Curriculum Work and Other Instructional Assignments, Interim Superintendent's Recommendation 7-23-G7
  - 14.8 Appoint Trustee Designee, Workers Compensation Self-Insurance Alliance for 2023-2024, Interim Superintendent's Recommendation 7-23-G8
  - 14.9 Appoint Trustee Designee, Broome-Tioga-Delaware Health Insurance Consortium for 2023-2024, Interim Superintendent's Recommendation 7-23-G9
  - 14.10 Designate Petty Cash Custodians for 2023-2024 School Year, Interim Superintendent's Recommendation 7-23-G10
  - 14.11 Authorization of Start Up Money for Vending Machines, Interim Superintendent's Recommendation 7-23-G11
  - 14.12 Authorization of Start Up Money for Cashiers, Interim Superintendent's Recommendation 7-23-G12
  - 14.13 Authorization of Start Up Money for Athletic Director, Interim Superintendent's Recommendation 7-23-G13
  - 14.14 Establish and Maintain Procedures, Affordable Care Act, Interim Superintendent's Recommendation 7-23-G14
  - 14.15 Authorize Broome-Tioga Central Business Office to Correct Erroneous Tax Bills, Interim Superintendent's Recommendation 7-23-G15
  - 14.16 Accept Waiving of Third Reading and Adopt revised Policy 3220 – Public Expressions at Meetings, Interim Superintendent's Recommendation 7-23-G16
  - 14.17 Approve Funding, Newark Valley United Teachers Agreement, Interim Superintendent's Recommendation 7-23-G17
  - 14.18 Approve 2023-2024 Transportation Request, Interim Superintendent's Recommendation 7-23-G18
  - 14.19 Authorize Serial Bond Issuance, School Buses, Interim Superintendent's Recommendation 7-23-G19
  
- 15.0 Personnel Items:
  - 15.1 Approve Probationary Appointment, Mathematics Teacher, Interim Superintendent's Recommendation 7-23-C1
  - 15.2 Approve Probationary Appointment, Science Teacher, Interim Superintendent's Recommendation 7-23-C2
  - 15.3 Accept Resignation, Special Education Teacher, Interim Superintendent's Recommendation 7-23-C3
  - 15.4 Approve Permanent Appointment, Office Specialist I, Interim Superintendent's Recommendation 7-23-NC1
  - 15.5 Approve Appointment, Substitute Clerical, Interim Superintendent's Recommendation 7-23-NC2
  
- 16.0 Board Matters:
  - 16.1 Board of Education Meeting, August 21, 2023, 5:30 p.m. in the Richard H. Kerr Board Room, High School
  - 16.2 Board of Education Meeting, September 18, 2023, 5:30 p.m. in the Richard H. Kerr Board Room, High School

NOTE: EXECUTIVE SESSION MAY BE CALLED AT ANY TIME BY MOTION AND MAJORITY VOTE WHICH MUST INCLUDE PURPOSE OF THE MEETING. IF ANY ACTION IS TAKEN MINUTES MUST BE TAKEN. This is the agenda for the above scheduled meeting and may include any other topics that may be properly brought up by the Board of Education or Superintendent.